



**NEW MODEL**

## **OLYMPUS DS-4000 PRO LINE PROFESSIONAL DIGITAL RECORDER AND TRANSCRIPTION SYSTEM**

### **Olympus Digital Recorder for Dictation or Conference Recording**



**The most advanced professional digital recorder** yet is slide switch operated for ease of use, stacked with premium features and enhanced **DSS Player Pro Dictation** software for outstanding performance, and designed - inside and out - to provide you with first class conveniences and all the accessories you need for easy, flexible and productive dictation.

**By customizing the controls and settings**, the **DS-4000** digital voice recorder can be perfectly adapted to suit your needs and working environment - whether it is in the conference room, court, lab or on the move. Its smart, all-metal body also features a compact, ergonomic form and slide-switch control to enhance performance. The use of removable storage media further delivers effectively unlimited recording times and thanks to the high quality, high compression DSS file format, you won't have to change cards often. On the 32MB card provided, over 5 hours may be recorded in SP mode. Once the data is on your PC or server, the user-friendly **DSS Player Pro** software supplied helps to streamline your workflow.

**The DSS Player Pro Software** is a full featured software tool that provides a simple to use but sophisticated method of managing your recordings. Some of the features of the DSS Player are:

- Automatic download and backup of recordings from the recorder to a PC.
- Automatic distribution of recordings by e-mail or FTP to transcriptionists or other users.
- Automatic retrieval of typed documents, via e-mail or FTP, linking the document to the recording.
- Allows you to manage and change settings on your recorder.
- Allows you to play and edit recordings on your PC.
- Directly record to your PC when DS-4000 is connected via USB cable

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### DS-4000 Pro Line Features

- Slide Switch Operation is quiet and easy to use, resulting in high performance, comfort, and increased productivity.
- Records in DSS (Digital Speech Standard) format, developed primarily to meet dictation and transcription needs.
- Record more than 11 hours of superb quality DSS audio with the included 32MB xD-Picture Card and up to 179 hours, 30 minutes with a 512MB card.
- Improved **DSS Player Pro** software provides automatic download and backup of recordings; automatic distribution of recordings via email or FTP to other users; direct recording onto your PC; managing and changing settings on your recorder; playing and editing of recordings on your PC; and automatic retrieval of typed documents and much more.
- Compact design and light metal finish combine for a recorder with a professional look and feel and large easy to read LCD with backlight
- Dual function cradle for recharging of Ni-MH battery pack and downloading data to a PC.
- Two programmable buttons, A and B, to implement functions per user dictation preferences.
- Choose between two combinations of recording modes, SP or LP, and recording sensitivity, Dictate or Conference, to suit your recording needs.
- The **DS-4000's** automatic voice activation keeps recordings free from dead space and saves recording capacity and time during transcription.
- Up to 10 users ID's and 10 Work Types can be programmed on the recorder to support user environment where recorders are exchanged amongst professionals
- Rechargeable Ni-MH battery pack for added convenience automatically charges when the recorder is placed in the cradle.
- The **DS-4000** allows for easy editing of existing recordings by appending, overwriting, inserting, and erasing or partial-erase of recording.
- The **DS-4000** recorder can categorically classify and store recording in any of the 7 different folders that can be programmed on the recorder. Each folder can store up to 199 messages per folder.
- Designed to withstand the heavy usage of the professional user. Durable switches and connectors of the **DS-4000** are designed to eliminate or minimize the down time.
- When the **DS-4000** is left unused and in stop mode for a set amount of time, it will automatically shut itself off.
- The **DS-4000** transfer rate of dictation from the recorder to PC or vice versa has been improved to reduce time spent waiting for the transfer process to finish.
- The **DS-4000** will automatically synchronize its clock with your PC using the DSS Player Pro Dictation software.
- The **DSS Player Pro Dictation** software supports encryption of dictations before sending as email attachments or via FTP.
- The **DS-4000** supports hands-free recording with the optional **RS-25** foot switch. Connect the RS-25 to the cradle, place the recorder in the cradle and you are ready to go.
- Multi-level alarms can be enabled and set to meet various needs.
- The **DS-4000** supports and displays language in English, French, and German.
- Splash screen automatically displays default time of day greeting when DS-4000 is turned on, or you can program your own greeting (up to 20 characters).
- Compatible with **IBM Via Voice** for Windows®.



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Your Vision, Our Future



## DS-4000 Digital Voice Recorder Box Contents

- 32MB xD-Picture Card™ Removable Media

### xD Picture Card (128MB)

The Olympus xD-Picture Card™ is compact for smaller and more stylish digital devices. It's powerful for amazing memory capacity now, and increased memory capacity in the future. It's durable, making it a media you can trust with your most valuable data. And it's versatile, for unprecedented device flexibility. **Olympus xD-Picture Cards** - the most advanced digital media cards ever.

- CR3 Multi-Function Cradle/Docking Station

- A510 AC Adapter

- BR402 Ni-MH Rechargeable Battery Pack

- KP11 USB Cable

- DSS Player Pro Dictation Software

- User Manual

- Quick Reference Guide

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**Memory Size of Cards and Approximate Recording Times**

<b>Memory Size</b>	<b>SP Mode</b>	<b>LP Mode</b>
16MB	2 hr. 35 min.	5 hr. 30 min.
32MB	5 hr. 10 min.	11 hr. 05 min.
64MB	10 hr. 25 min.	22 hr. 20 min.
128MB	20 hr. 55 min.	44 hr. 45 min.
256MB	42 hr. 00 min.	89 hr. 40 min.
512MB	84 hr. 05 min.	179 hr. 30 min. *2

**Note:** Memory Sizes of Cards and Approximate Recording Times\*1

\*1: Available recording time for one continuous file. Available recording time may be shorter if many short recordings are made. \*2: Total recording time of two files. The maximum recording time per file is 99 hours.



**Authorized Dealer**

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# OLYMPUS

## THE OLYMPUS DS-4000 PROFESSIONAL DIGITAL DICTATION SYSTEM



The Olympus DS-4000 is the new versatile digital voice recorder for professionals. This high-performance business tool encapsulates the key demands of the professional businessman, offering a new level of functionality and flexibility that is clearly unique. It boasts a slide-switch control, customized buttons and settings, USB docking cradle and a rechargeable battery pack.

The Olympus DS-4000 offers the functionality of a slide switch control. For professional dictators who have previously used a tape based dictator, the slide switch control is a system that is familiar and trusted. By incorporating this mechanism, the DS-4000 offers an easy transition into digital dictation, allowing users to benefit from digital technology while operating the product in the same manner as they are accustomed.

The buttons on the face of the DS-4000 may be programmed to match the needs of the user to ensure dictating is as simple or complex as is required. For example, if the index function is assigned to one of the short-cut buttons, key comments raised in a meeting, briefing or lecture may be flagged immediately.

The DS-4000 comes with a USB docking cradle, which ensures the fast and effortless downloading of files to a Mac or PC. The cradle also serves as a charger for the rechargeable battery pack, ensuring that the product is always ready for use. Furthermore, the cradle may also be used as a microphone, by operating as an interface between the voice recorder and optional RS-26 footswitch. This feature is unique to the DS-4000 and enables hands-free dictation.

The DS-4000 has two recording modes which permit a choice between high quality Standard Play [SP] mode and memory-saving Long Play [LP] mode. The 32MB card provides recording for 11 hours in LP mode and over 5 hours in SP mode, and with the available 512MB card, recording time extends to a massive 179.5 hours.

Designed with the benefit of end-user feedback, the stylish and compact DS-4000 boasts all the functions necessary to ensure maximum efficiency, including the insertion of additional comments in existing files, individual naming of folders and work type settings.

The DS-4000 is a component of a comprehensive system designed to give professionals the power and flexibility to work more effectively. To streamline the transcription process, Olympus also provides the AS-4000 Kit, which includes DSS Player Pro software, 3 position foot switch and professional stereo transcription headset.

Whether it's for use in a conference room, court room, hospital department or on the move, the DS-4000's features ensure flexible recording capabilities. New DSS Player Pro software improves workflow by easing the archiving, editing and processing of recordings.

The DS-4000's main features include:

- Two recording qualities: SP/LP
- Full metal body
- Recording in the high compression, high quality DSS format
- Over 11 hours recording with 32MX xD-Picture Card supplied
- Up to seven folders for file management [holding max. 199 files each]
- USB docking station for fast downloading and battery charging
- Direct dictation to PC/Mac via a USB cable
- USB microphone/speaker interface
- DSS Player Pro software - Release
- Easy downloading, organization and playback of DSS files
- Automatic programmable workflow for enhanced document management
- LAN, email and FTP compatible

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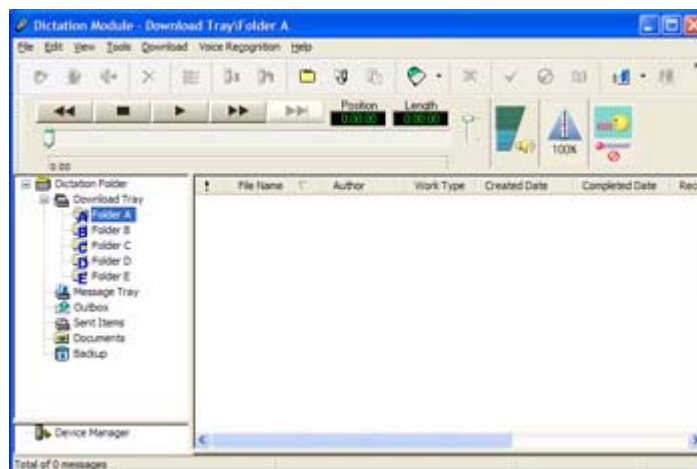
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## OLYMPUS AS-4000 PRO LINE PROFESSIONAL DIGITAL TRANSCRIPTION SYSTEM

The **Olympus DSS Player Pro** is specifically designed for digital transcription from your PC. It is easy to set-up and simple to use. The **DSS Player Pro Software** provides a powerful full featured transcription package with rewind, fast forward, automatic back Space (reverse time), volume and speed control for efficient transcription anytime from your PC. The easy to view transcription window lists dictation jobs and their length, and the adjustments for playback speed, volume and automatic back space are easily accomplished on screen.

Everything you need for professional transcription is provided in the **Olympus DSS Player Pro Transcribe Kit**.

- Simple to Install and Set-up
  - Easy to Learn and Use
- Increased Productivity and Speed
- Play and Transcribe .dss and .wav Files
- Easily Convert .dss Files to .wav Files



Olympus AS-4000 DSS Player Pro Software v.4

### Features:

- Channel Separation
- Automatic .dss File Receipt by e-mail
- Small Transcribe Window Display
- Author ID List Transfer
- Option Item Display
- Work Type ID Display
- Change Path for Each Folder in Download Tray
- Priority Level Setting and Display
- **NEW!** Encryption (HIPAA)

**The DSS Player Pro Transcription Kit Includes:**

- 1 each DSS Player Pro Software - version 4
- 1 each Olympus heavy-duty three position foot pedal (Model RS-26)
- 1 each Olympus professional stereo type headset (Model E-61)
- 1 each serial (RS-232C) connecting cable
- 1 each USB connecting cable



**Olympus AS-4000 Standard Features:**

- View: author identification, time/date, recording length, work types and priority
- Job status: finished, pending or cancel job
- File management through separate folders in/out trays
- Scan for fast review of all voice files
- Playback speed control, fast forward, automatic reverse-time



The **Olympus AS-4000** consists of a 3 position footswitch, professional transcription headset and **DSS Player Pro**, version 4, transcription software. The **AS-4000 Transcription Kit** is simple to install and easy to use. For example, in and out trays facilitate document management while job status information (finished, pending and cancel job) gives you an immediate overview. The automation of work processes - such as the receipt and redirection of dictations to corresponding in-trays via FTP, POP3, STMP or network - is also possible. Designed to work seamlessly with the **DS-4000**.

The DSS Player Pro Software v.4 also supports the Olympus digital recorders listed below:

**Olympus Digital Voice Recorders**

**DS-Series**

DS-4000, DS-3000, DS-2200, DS-2000

DS-660/330, DS-320/150

**DM-Series**

DM-20

DM-1

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## Olympus AS-4000 Pro Line Professional Transcription Kit

The **AS-4000** DSS Player Pro Transcription software displays work folders, author ID's, work types, date and time of each recording (file) and it's duration. The folders can be fully customized to reflect the workflow of the office, and each of the 5 folders can be named and set to receive files from multiple locations.

Like the Olympus DS-4000, the Olympus AS-4000 software can be customized to allow direct FTP server connection. The **Typist Alert** feature provides either a visual or audible alert when new files are received. Additionally, if a file has been encrypted by the author, it can be decrypted easily in the AS-4000 DSS Player Pro software.

New features included in the DSS player Pro version 4 Software are:

1. Auto Opening of Templates
2. Document Auto-Creation

The **"auto opening of templates"** option is easily set by linking a template document to either the authors name and/or work type. Upon opening the file, the system will automatically open the selected template.

The **"document auto - creation"** feature allows the transcriptionist to automatically return the document to the original sender or other specified destination.

The Olympus AS-4000 Transcription Kit consists of the RS26 3 Position Foot Control, E61 Professional Stereo Transcription Headset and DSS Player Pro Software - version 4. The functionality for each of the three pedals on the RS26 foot control can be customized to suit the individual user, and the E61 headset provides high-quality sound reproduction and is extremely light-weight with comfortable ear pads.

