

SAVING A COPY

You can save a copy of the currently loaded recording to another location on your computer, to a CD or a DVD. This is particularly useful when you wish to distribute the recording, or a small portion of the recording (a range), to other parties. You may also want to save a copy of Marantz recordings from the digital recorder to your computer, or save the recording in a different format.



Save Copy To Disk

When saving a copy to your computer you can leave the format unchanged or change the format of the recording as indicated in the following table:

Loaded Recording Format	Save Copy To Format			
	TheRecord Media	FTR Gold	ReporterDeck 2 Media	Windows Media
TheRecord Media	✓	✓	✗	✓
FTR Gold	*✓	✓	✗	✓
ReporterDeck 2 Media	✓	✗	✗	✓
Windows Media	✗	✗	✗	✓

*(separate channels only)

When selecting a format there are two options that are available in some circumstances:

-  **Audio Only:** Select this option when the loaded recording contains video and you want to save the audio only.
-  **Separate Channels:** Select this option when you have a multi-channel recording loaded and you want to save each channel as an individual recording.



Note: Copies are always saved to date and label sub-folders, which are automatically created in the folder you specify as the save location.


Save Copy To TheRecord DVD

You can save a copy to DVD, which can then be played in most standard DVD Players.



Note: If your installation of TheRecord Player is not part of a bundled FTR product then saving to DVD is not available.

To save a copy to TheRecord DVD:

1. If required select a range. See the previous section.
2. Click **Save Copy To** .
3. From the **Save Copy To** dialog box, click **TheRecord DVD** tab and select a drive from the list.
4. Click **Save**.


Save Copy to Audio CD

You can save a copy to Audio CD, which can then be played in most standard audio CD Players.



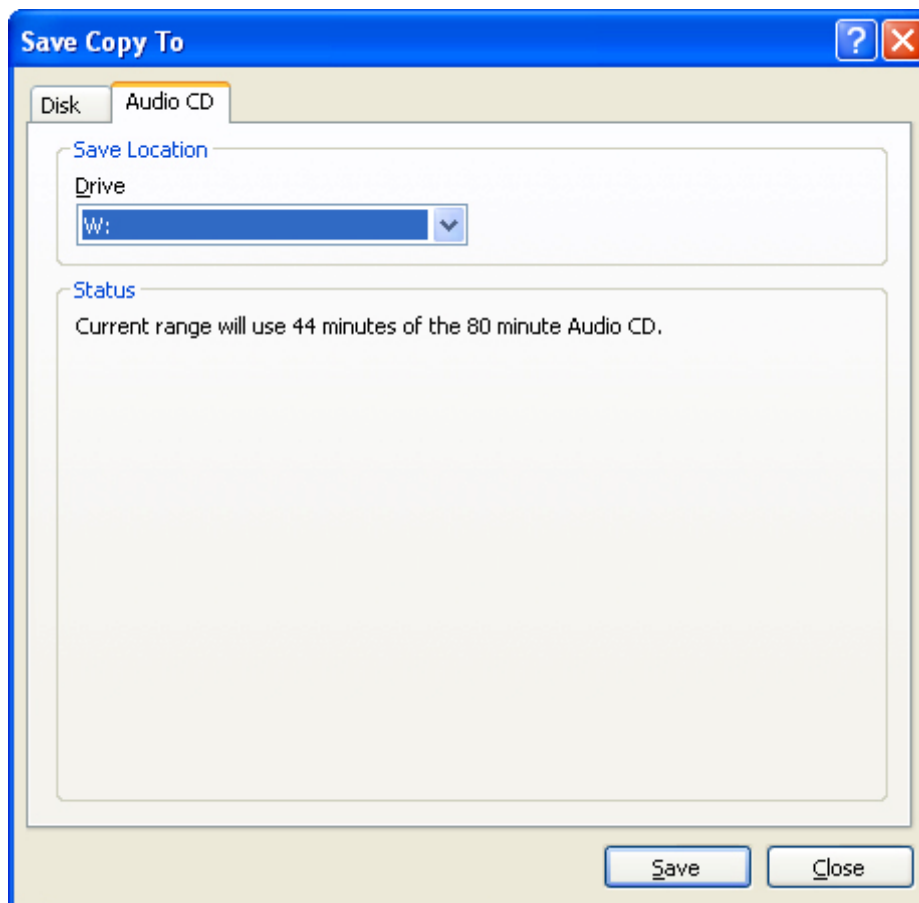
Note: You need to be logged on as a member of the local administrators group to save a copy to Audio CD.

To save a copy Audio CD:

1. If required select a range. See the previous section.
2. Click **Save Copy To** .
3. From the **Save Copy To** dialog box, click the **Audio CD** tab and select a drive from the list.





Note: If there are no drives listed, log on as an Administrator and try again.

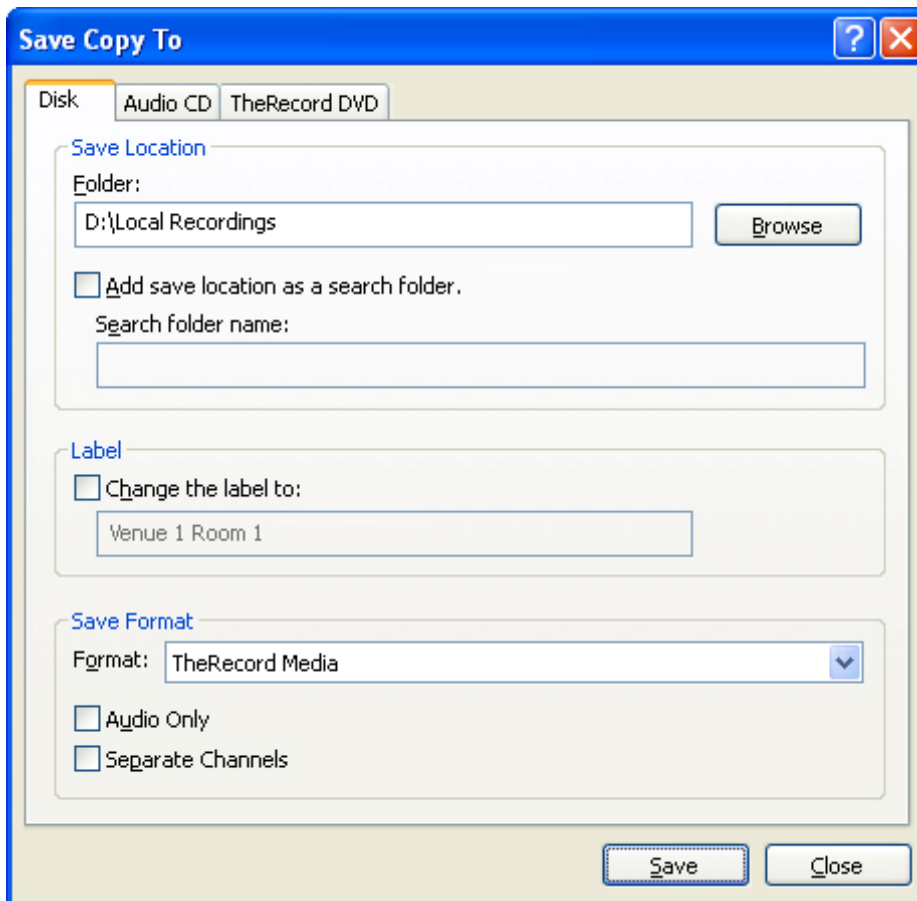


4. Click **Save**.

To save a copy to disk:

1. If required, select a range. See the previous section.
2. Click the **Save Copy To**  button.
3. From the **Save Copy To** dialog box, enter the path to the required **Save location** or click **Browse** to locate the required location. The copy is always saved in date and label sub-folders, which are automatically created in the specified save location.

 **Note:** You may also be able to create a data CD by specifying a suitable CD drive as the Save Location. This is dependant on permissions and other settings that may need to be established by your support staff.



4. If you want to add the save location as a new search folder, select this option and enter a user friendly name for the folder.
5. If you want to change the Label select the **Change the label to** option and enter a new Label name.
6. If you want to change the format select the required format from the **Save Format** drop down list.
7. Select **Audio Only** and **Separate Channels** if the options are available and required.
8. Click **Save**.